

STUDENT INSTRUMENT HIRE AGREEMENT APPLICATION FORM 2019/20

Please complete ALL relevant details in BLOCK CAPITALS and return to Gloucestershire Music at the above address.

PUPIL DETAILS

First Name: _____ Surname: _____ Male/Female (Please circle)
Date of Birth: / / Year Group: _____ School: _____

PARENT/GUARDIAN DETAILS

Title: _____ First Name: _____ Surname: _____
Relationship to pupil: _____ Home tel: () _____
Mobile no. _____ Email: _____
Address: _____ Post Code: _____

By completing and signing this form you are entering into a hire contract with us and you are therefore agreeing to us storing your data securely through our cloud based electronic administration system - Paritor Ensemble. We will never pass your information to a third party, or use it for any purpose other than to communicate with you about your contract. We only collect and process the necessary information needed to form the contract and to comply with legal obligations surrounding the safeguarding of our clients. To understand the full details of how we handle your data, please read our new Privacy Policy by visiting <https://www.gloucestershiremusic.co.uk/about-us/privacy-policy/> or by requesting a copy from us.

E-newsletters:

From time to time we would also like to communicate with you about other opportunities and services provided by Gloucestershire Music and Make Music Gloucestershire, the County's Music Education Hub. All information is treated in accordance with the Data Protection Act (DPA) 1998 and GDPR Regulations 2018. Your email address is the only data information that will be stored securely through the GDPR compliant GovDelivery system and you will receive an infrequent e-newsletter around six times a year. Please tick the box below if you are willing to allow us to use your email address in this manner. You can unsubscribe from this service at any point.

INSTRUMENT REQUIREMENTS & FEES:

Instrument requested: _____ *Size: _____

*Sizes are required for violins, violas, cellos, double basses and guitars

Type of hire (please tick appropriate box):

- a) A child attending a GCC LEA School, where the lessons are paid for directly to the school **and not** the tutor []
- b) A child who is a paid member of one of our county music groups: [] Membership No. _____
- c) A child attending a GCC LEA School, where the lessons are paid for directly to the tutor **and not** the school []
- d) A child attending an Academy School or an Independent School, who is **not** a member of one of our county music groups or a child attending a GCC LEA School who is having lessons outside of normal school teaching hours []

Hire charges:

<i>Hirers in category (a) or (b) above:</i>					
Violin/Viola/Glock Pack/Ukulele	£13.70	Guitar	£11.60	All others	£26.90
<i>Hirers in category (c) or (d) above:</i>					
Violin/Viola/Glock Pack/Ukulele	£16.44	Guitar	£13.92	All others	£32.28

Bursaries are available for pupils who fulfil the relevant criteria. For details visit:
www.gloucestershiremusic.co.uk/Instrument_hire/Help_with_costs.aspx

Delivery/collection (please tick appropriate box):

- I / we will collect the instrument from Colwell Arts Centre []
- We're open Monday to Thursday 8.30am - 4.30pm and Friday 8.30am - 4pm (except Bank Holidays)**
- Please deliver to my child's school (LEA & Academy schools only) []
- We're only able to deliver at the start of each term i.e. Spring, Summer & Autumn terms**

PLEASE READ AND SIGN THE FOLLOWING DECLARATION:

By signing this agreement I/we accept the conditions of hire attached to this form.
I/we understand that is my/our responsibility to insure the Instrument against loss or damage, and that if I/we choose not to insure, I/we could be liable to pay Gloucestershire Music up to the full repair or replacement value of the instrument.

SIGNED: _____ DATE: / /

FOR OFFICE USE ONLY

Details checked by _____

DLC checked by _____

Payment rec'd: **YES/NO**

Amount: £ _____

Type: Cash / Cheque / Card / FSM

Receipt No _____

OR

Chq No _____

Instrument No _____

Processed on Paritor by: _____

Date: / /

Methods of payment (please tick appropriate box):

- By cheque/postal order made payable to GCC and enclosed with this form []
- By cash (when collecting from Colwell) []
- By credit/debit card (before collection) []