



Naunton Park Primary School

Naunton Lane, Cheltenham,
Gloucestershire GL53 7BT

Tel/Fax: 01242 513114

E-mail: admin@nauntonpark.gloucs.sch.uk

Website: www.nauntonpark.gloucs.sch.uk

Headteacher: Mrs Gayle Fletcher BA (Hons)

Deputy Headteacher: Miss Lara Hudson BSc (Hons) PGCE

17th April 2023

Reception routines & lunch choices

Dear parent,

Now that your child has settled into school life and as part of our continuous review of provision, we have identified some aspects of our routines in EYFS that we feel can be improved for your child.

Morning routine

It's important that all children start their day in school feeling happy and ready to learn. To ensure we effectively meet the needs of all children, we would like to bridge the transition between home and school slightly differently in the mornings by offering the children a choice of activities to enjoy when they first enter their classroom. This will allow all children to start their school day in a way that suits them.

To enable this to happen, we will be changing our morning routine as follows:

- Children should put their book bag into a plastic box (these will be labelled and children will be shown which box to use) when entering the classroom;
- Children should hang their coat up as usual;
- Children will be registered at the door by the teacher or Teaching Partner;
- Children will be able to choose an activity as soon as they enter the classroom;
- Children will be able to enjoy this continuous provision throughout the day, between their more formal writing, phonics and maths sessions.

Lunch choices

So that the children can choose an activity instead of sitting on the carpet at the beginning of each day, **we require all parents to now inform the school of their child's lunch choices for the week BEFORE 8am on Monday each week.** Your child's choice for each day of the week should be made via a Microsoft Form, the link for which will be sent to you each week. Please check your email each week for the link.

Snacks and playtimes

Morning and afternoon playtimes have now been removed from Reception's timetable to allow for more flexibility in the day to suit the needs of the children and reduce the amount of formal transitions that often break up the day. All children will still be given a 'break' from their learning - time for a snack, milk, to have a run around outside and a story - but this will be at a time to suit the children, which may differ each day. Snacks will be eaten at milk-time, while children enjoy a story. Please remember that free fruit is available for all children in Reception and Key Stage 1, but if your child would prefer to bring something in, then he/she can bring 1 snack from home to eat during milk-time. Please keep this to a 'snack' however and only use a small bag/tub that can be easily stored.

We hope that your child will enjoy these additional opportunities for continuous provision in school and that these new routines allow for smoother transitions. We have already started some of these routines in school for Term 5 (flexible breaktimes and activities first thing in the morning) but **will start the new system for entering school and ordering lunches from Monday 24th April.** A link to the online form to book your child's lunch will be sent after this letter. As always, if you have any questions, please speak to your child's class teacher.

Yours sincerely,

Miss Lara Hudson
Deputy Headteacher

