



## Naunton Park Primary School

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Headteacher: Mrs G Fletcher BA Hons

Deputy Headteacher: Miss L Hudson BSc (Hons), PGCE

21<sup>st</sup> July 2023

### Before and after school care at Naunton Park Primary School September 2023

Dear  
Parent/Carer

There are some necessary changes to ensure that we guarantee the safety of all children and staff at the club and meet government guidelines.

#### Drop off and collection

The front Kids' Club door (near the school's allotment garden on Churchill Road) will be used once again. In the morning, you will be greeted by a member of Kids' Club staff. In the afternoon, please ring the buzzer at the door and wait for your child to be brought to you.

#### Times and costs

There hasn't been an increase in fees since 2021 and this is now necessary to be in line with increased costs in school.

Session	Times	Drop off/collection	Price	What's included
Morning Session	7:45 – 8:50am	Any time, but must be before 8:20am if breakfast is required.	£4.50	Breakfast for everyone who attends. Children taken to class.
Afternoon Session 1	3:15 – 4:30pm	Any time after 3:15pm but by 4:30pm unless staying for Session 2.	£5.00	Healthy option snacks Summer/Winter menu will be sent out in September.
Afternoon Session 2	4:30 – 5:45pm	Any time after 4:30pm but by 5:45pm.	£5.00	

#### Bookings

Kids' Club needs to be booked online at <https://nauntonpark.magicbooking.co.uk> link and more details can be found at [www.nauntonpark.gloucs.sch.uk/kidsclub](http://www.nauntonpark.gloucs.sch.uk/kidsclub). **To book for any mornings/afternoons, please book by 9AM the Friday before for the following week.** This is to ensure your child's safety, to allow us to meet staffing ratios and plan rotas.



**Breakfast and Snacks**

Breakfast will be available to all children who attend the morning session before school. If your child wishes to have breakfast at the club, he/she should arrive before 8:20am. Children do not have to eat breakfast at the club if they'd rather eat at home first. All children attending the afternoon session will be offered healthy food options. A summer and winter menu will be sent out in September.

**Pick up and drop off**

You must ensure your child is dropped off in the morning only when breakfast club is open, and they are met by a member of kids' club team. Please do not leave your child waiting on their own. If you haven't booked on to any sessions, you will not be able to use the provision due to staff ratio to child numbers, which are planned ahead of the sessions to ensure children are safe.

Please ensure you collect your child at the appropriate time after school, any regular late occurrences will be charged a late pick up fee of £5 per session.

**Club activities**

The club continues to offer interesting, interactive and engaging activities for the children. Activities will be appropriate to your child's age and will offer choice to your child. If your child is due to attend an extra-curricular club, but you need to use Kids' Club, you will be required to pay in full for the session(s) until you collect your child from Kids' Club. Kids' Club staff will collect your child from the extra-curricular club on your behalf.

**Communication**

All communication must be made via the online booking page, or if you have any questions about these changes or about the booking process itself, please contact Sarah Walter

[kidsclub@nauntonpark.gloucs.sch.uk](mailto:kidsclub@nauntonpark.gloucs.sch.uk)

Kind regards

Helen Nash  
Business Manager  
Naunton Park primary school